

TILAK MAHARASHTRA VIDYAPEETH, PUNE
BACHELOR OF COMPUTER APPLICATIONS (B.C.A.)(044)/
BACHELOR OF SCIENCE (COMPUTER APPLICATIONS - 750)
EXAMINATION: MAY/JUNE - 2026

SEMESTER - III

Sub: Principles and Practice of Management-II (PPM-II)
(BCA-23-304/ BSC-24-304)

Date: 05/06/2026

Total Marks : 60

Time: 2.00 pm to 4.30 pm

Instructions:

1. All questions are compulsory unless otherwise stated.
2. Bold figures to the right of every question are the maximum marks for that question.
3. Candidates are advised to attempt questions in order.
4. Answers written illegibly are likely to be marked zero.
5. Use of scientific calculators, Log tables, Mollier Charts is allowed.
6. Draw neat and labeled diagrams wherever necessary.

Q.1. Fill in the blanks.

(5)

1. A leader who involves employees is_____
a) Autocratic
b) Democratic
c) Laissez-faire
d) Passive
2. _____ is not a type of communication.
a) Formal
b) Informal
c) Verbal
d) Emotional
3. Budgeting is an example of _____ type of control technique
a) Traditional
b) Qualitative
c) Financial
d) All of above
4. The process of converting a message into symbols is called_____
a) Encoding
b) Decoding
c) Feedback
d) None
5. _____are elements of directing.
a) Leadership
b) Motivation
c) Communication
d) All of above

Q.2. State True/False

(5)

1. In MBO, both managers and employees participate in setting goals.
2. According to Maslow, social needs are higher than esteem needs.
3. Leadership and management are exactly the same concepts.
4. Values are the fundamental beliefs and principles that guide an individuals
5. Staffing helps in placing the right person in the right job.

Q.3. Answer the following in short. (Solve any 5)

(10)

1. Define the term motivation.
2. What is the principle of harmony?
3. What is a manmade disaster?
4. What is training and development?
5. What is QWL?
6. "Free-rein" leadership is most effective in which type of environment?.

Q. 4. Answer the following in detail. (Solve any 6)

(30)

1. Write short note on performance appraisal
2. Define staffing. Importance of staffing
3. Write short note on TQM.
4. What is the impact of Moral on productivity?
5. What are the elements of directing?
6. Explain the process of communication
7. What are the features of controlling?

Q. 5. Answer the following in detail. (Solve any 1)

(10)

1. What is leadership? What are the qualities of a good leader?
 2. Explain theory X and theory Y of motivation
-