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BACHELOR OF COMPUTER APPLICATIONS (B.C.A.)/
BACHELOR OF SCIENCE

CB
60:40

EXAMINATION: DECEMBER-2025/JANUARY-2026
SEMESTER - II

Sub: Principles and Practice of Management-I (PPM-I)

(BCA –244-20, BCA23-204, BSC24-204)

Date: 02/01/2026

Total Marks:60

Time: 10.00 am to 12.30 pm

Instructions:

1. All questions are compulsory unless and otherwise stated.
 2. Bold figures to the right of every question are the maximum marks for that question.
 3. Candidates are advised to attempt questions in order.
 4. Answers written illegibly are likely to be marked zero.
 5. Use of scientific calculators, Log tables, Mollier Charts is allowed.
 6. Draw neat and labeled diagrams wherever necessary.
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Q.1. Fill in the blanks.

(5)

1. ----- organization is hybrid structure
 - a) Line
 - b) Committee
 - c) Functional
 - d) Matrix
2. Delegation involves all of the following except:
 - a) Authority
 - b) Responsibility
 - c) Recruitment
 - d) Accountability
3. ----- is necessary to avoid extra burden of a single process.
 - a) Division of work
 - b) Unity of command
 - c) Unity of direction
 - d) None
4. Analytical skills are related to
 - a) Problem solving
 - b) Creative terms
 - c) Understanding behavior
 - d) None
5. Which of the following best describes 'planning'?
 - a) Organizing people
 - b) Defining job role
 - c) Setting goals & deciding how to achieve goals
 - d) Monitoring performance

Q.2. State True/False

(5)

1. Delay in decision making is the limitation of line & staff organization.
2. Fayol is considered as founder of human relation school
3. Management is tangible
4. Controlling invles selection of the best alternatives
5. Forecasting is usually based on past data

Q.3. Answer the following in short. (Solve any 5) (10)

1. Define the term management.
2. What is major and minor decision?
3. What is scientific management?
4. What is strategic planning?
5. Define division of work.
6. Define forecasting.

Q. 4. Answer the following in detail. (Solve any 6) (30)

1. What are the different components of planning?
2. Explain the importance of decision making.
3. Explain the merits and demerits of Matrix organization
4. Differentiate between taylor and fayol's thoughts.
5. Explain management as a profession.
6. Discuss "Management is What management does".
7. Explain the term delegation of authority. Why it is necessary?

Q. 5. Answer the following in detail. (Solve any 1) (10)

1. Explain committee organization in details.
 2. What are the key steps involved in the planning process?
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