

TILAK MAHARASHTRA VIDYAPEETH, PUNE

B.A. – (VISHARAD) ENGLISH

EXAMINATION: DECEMBER - 2025

FIRST YEAR

SEMESTER - I

Sub: English Communication Skills (79225-106)

Date: 13/12/2025

Total marks: 100

Time: 10.00 a.m. to 1.00 p.m.

Instructions:

- 1) All questions are compulsory unless and otherwise stated.
- 2) Bold figures to the right of every question are the maximum marks for that question.
- 3) Candidates are advised to attempt questions in order.
- 4) Answers written illegibly are likely to be marked zero.
- 5) Write the exact question number in the answer sheet.
- 6) It is mandatory to write an Introduction and Conclusion in your answers.

Q.1. Answer the following (Any Three)

(60)

1. Elaborate the analysis of audience as a requirement for making a good speech.
2. Explain the 7 C's of Oral Communication with appropriate examples.
3. What are the barriers to Efficient Listening? Describe the strategies to overcome the barriers in listening.
4. What are the Elements of the Communication Process?
5. Describe the use of Illustrations in Reports.

Q.2. Answer the following (Any Two)

(20)

1. Explain the statement – 'Listening is a principal way of learning'.
2. Explain the audio signals in Non-Verbal Communication.
3. State the checklist to ensure successful interview preparation.
4. What are the types of listening?

Q.3. Write short notes (Any Four)

(20)

1. Linguistic Modifiers
 2. Pitfalls involved in listening
 3. Grapevine Communication
 4. Letter heads
 5. Video Conferencing
 6. Brevity
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