

TILAK MAHARASHTRA VIDYAPEETH, PUNE
BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.)

EXAMINATION: MAY- 2025

SEMESTER - IV

Sub.: Leadership Skills & Team Building (BBA15-416/BBA15-416B)

Date : 26/05/2025

Total Marks : 60

Time: 2.00 pm to 4.30pm

Instructions: 1) All questions are compulsory.
2) Figures to the right indicate full marks.

Q. 1. Choose the most appropriate option. (05)

- Grid Analysis, Pareto Analysis, Decision tree, Blind spot analysis are techniques of _____
 - Management accounting
 - Decision making
 - Goal Setting
 - Team formation
- The role of HR is _____
 - Recruitment
 - Selection
 - Performance appraisal
 - All of the above
- _____ is a leadership function
 - Setting goals
 - Co-ordination
 - Direction and Motivation
 - All of the above
- Avoiding, defeating, compromising, accommodating and collaborating are strategies of _____
 - Management accounting
 - Conflict Management
 - Goal Setting
 - Team formation
- _____ is often thought as a quite, reserved and thoughtful individual.
 - Extrovert
 - Introvert
 - Both A and B
 - Neither A and B

Q. 2. State True / False (05)

1. Cross-functional teams are made up of members from different organisations.
a) True b) False
2. Office gossips is an example of grapevine communication.
a) True b) False
3. Strong leaders lead to low productivity of employees.
a) True b) False
4. Sometimes a leader needs to be a teammate, as well.
a) True b) False
5. Equality in the workplace is making sure that all people in the workplace are given equal opportunities.
a) True b) False

Q. 3. Write Short notes on (Any Three) (15)

1. Creativity as a skill
2. Democratic Leadership
3. Nonverbal Communication
4. Bureaucratic Leadership
5. Grid analysis

Q. 4. Answer in detail (Any Two) (20)

1. Explain in detail the concept of Virtual Teams.
2. Elaborate skills required for Team Work
3. What are the various challenges faced by teams in an organization.
4. Explain various qualities of a good leader

Q. 5. Case study (15)

Geeta has been assigned a team of 10 people to help her plan a major customer appreciation event. They have been working together for over a month now and they just haven't really come together as a team. She was sure she started off well. She contacted each individual on the team and let them know their responsibilities on the project.

Each of the members gets the tasks completed, but don't seem concerned with the others on the team. If someone needs help, no one pitches in to assist. If a team member has a problem, no one helps him to solve that problem. Just yesterday one of the team members had an emergency and asked if someone on the team could have a call with the sales team so she could leave early. No one offered to help so Geeta jumped in to assist. Geeta had to do something. This was a bad experience for everyone frankly and some folks already were talking about getting off the project. Plus she felt the event won't be as good as it could if they just came together as a team.

Questions:

- a) Suggest what Geeta should have done?
 - b) Is this is a good representation of bad communication? Justify your answer?
 - c) Suggest a suitable title to this case.
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