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BACHELOR OF COMPUTER APPLICATIONS (B.C.A.)/
BACHELOR OF SCIENCE

EXAMINATION: JUNE - 2025
SEMESTER - II

Sub: Principles and Practice of Management-I (PPM-I)

(BCA-244-20/BCA23-204/BSC24-204)

Date : 06/06/2025

Total Marks :60

Time: 10.00 am To 12.30 pm

Instructions:

1. All questions are compulsory unless and otherwise stated.
2. Bold figures to the right of every question are the maximum marks for that question.
3. Candidates are advised to attempt questions in order.
4. Answers written illegibly are likely to be marked zero.
5. Use of scientific calculators, Log tables, Mollier Charts is allowed.
6. Draw neat and labeled diagrams wherever necessary.

Q.1. Fill in the blanks.

(5)

- Which feature does not form one of Fayol's 14 principles of management?
 - Esprit de corps
 - Initiative
 - Division of work
 - Individualism
- Coordinating people and human resources to accomplish organizational goals is the process of
 - Directing
 - Planning
 - leadership
 - controlling
- Every subordinate should receive order from only one boss
 - Unity of command
 - unity of direction
 - order
 - Instructions.
- The selection of best alternatives from many alternatives is ---
 - Decision making
 - selection
 - Management
 - Organization
- Management exists at the ____ level of the organization.
 - Lower
 - Middle
 - Top
 - All of above

Q.2. State True/False

(5)

1. Management skills apply to managers at all levels in an organization.
2. Management principles are rigid.
3. Grouping jobs on the basis of product or customer flow is termed departmentation
4. Authority & Responsibility are opposite terms.
5. Decision making is process of rational thinking

Q.3. Answer the following in short. (Solve any 5)

(10)

1. What is organization?
2. What is authority?
3. Explain the term forecasting.
4. What is programmed decision?
5. What is motivation?
6. What is matrix organization?

Q. 4. Answer the following in detail. (Solve any 6) (30)

1. Explain why management is considered as profession.
2. What are the skills required by managers?
3. Explain the features of decision making.
4. Write short note on span of management.
5. Explain the importance of planning.
6. Write short note on MBO.
7. Write short note on Delegation authority.

Q. 5. Answer the following in detail. (Solve any 1) (10)

1. Explain basic functions of management.
 2. What is functional organization? Explain in details
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