

TILAK MAHARASHTRA VIDYAPEETH, PUNE
BACHELOR OF COMPUTER APPLICATIONS (B.C.A.)/
SPECIALIZATION IN CYBER SECURITY (CS)/
BACHELOR OF SCIENCE (CYBRE SECURITY)/
BACHELOR OF SCIENCE/
EXAMINATION: JUNE-2025
SEMESTER - II

Sub: Communication Skills

(BCA241-20/BCA23-205/BSC24-205/BCA-CS241-20/BCAC23-205/BSCC24-205)

Date : 09/06/2025

Total Marks : 30

Time: 10.00 am To 11.30 am

Instructions:

1. All questions are compulsory unless and otherwise stated.
2. Bold figures to the right of every question are the maximum marks for that question.
3. Candidates are advised to attempt questions in order.

Q.1. Fill in the blanks: (5)

1. _____ is a message transmitted electronically over a computer network
2. _____ is the flow of information from lower-level employees to upper-level employees.
3. The informal communication network is known as the _____
4. The Mass Medium allows control over the content by only _____ person.
5. _____ communication is more accurate than one-way communication.

Q.2. True or False (5)

1. Verbal barriers are related to what you write or say
2. The Mass Medium is the second communications medium
3. There are Two forms of clarity
4. In order for communication to take place, there first must be a stimulus is required
5. Silence is not used to communicate feelings such as disapproval

Q.3. Answer the following: (Any 5) (10)

1. Verbal Communication
2. What is Jargon?
3. Define gesture?
4. What do you mean by appearance?
5. What is Letter?
6. What is Evaluative listening?

Q. 4. Answer the following: (Any 1) (10)

1. Write in detail about communication Process
2. Write in detail about Proxemics
3. Write in details about barriers of effective listening