

TILAK MAHARASHTRA VIDYAPEETH
Bachelor of Social Work (B.S.W.)

MAY- 2025

Fourth Semester

Sub : Advance English (Ability Entrance Course) (25 CP 4.4)

दिनांक : १५/०५/२०२५

गुण: ६०

वेळ: दु. २.०० ते दु. ४.३०

सूचना:

Q.1 Fill in the blanks by choosing correct alternative (10)

1. Good body language during a presentation includes_____
a) Crossing your arms b) Making eye contact c) Looking at the floor d) Fidgeting
2. Which of the following helps in improving listening skills?
a) Interrupting often b) Multitasking while listening c) Finishing the speaker's sentences d) Active engagement
3. LSRW skills are essential in:
a) Only academic settings b) Only professional environments c) All aspects of communication d) Only interviews
4. In a professional presentation, visuals are used to_____
a) Distract the audience b) Fill up time c) Avoid speaking d) Support the speaker's message
5. Which of these is a component of body language?
a) gestures b) speech c) emails d) none of these
6. Which of the following helps enhance presentation skills?
a) memorizing every word b) avoiding visual aids c) preparing delivery d) using too many filler words
7. Emails are a part of _____ communication.
a) verbal b) non-verbal c) both of these d) none of these
8. Which is a sign of nervousness during a speech?
a) Speaking confidently b) Making eye contact c) Fidgeting hands d) Using gestures naturally
9. Which of the following is an attribute of a good speaker?
a) nervousness b) clarity c) use of complex language d) monotony
10. Which of these is a barrier to effective communication?
a) feedback b) listening c) clarity d) noise

Q.2 Answer in brief (Any two) (20)

- 1) Explain the features of an effective presentation. Provide tips to improve presentations.
- 2) What is articulation in the context of oral communication? Why is it important for effective speaking?
- 3) Describe the common challenges in public speaking and how a speaker can overcome them.
- 4) What are the key principles of effective group communication?

Q.3 Answer any one of the following. (Any one) (15)

- 1) Discuss the key attributes of an effective speaker.
- 2) Explain the importance of body language in communication.
- 3) Describe the strategies and preparation required to face a job interview successfully

Q.4 Short notes (any three)

(15)

- 1) LSRW in communication
 - 2) Etiquettes in telephonic conversation
 - 3) Role of voice and accent in communication
 - 4) Steps to prepare a speech
 - 5) Factors affecting group communication
-